# ***[Contractor Name]***

# ***[Project Name]***

Site Specific Safety Program

Updated:

***[Insert Rendering of Project and/or Company Logo]***

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12. **Project Safety Analysis and Review**

The following Site Specific Safety Plan has been developed based on a review of project specific requirements, Power's Subcontractor Requirements, logistics, safety procedures, regulations and relevant outside sources.

* ***[Discuss Contractor scope of work for the project]***
* ***[Insert titles and contacts of project team, foreman/competent person]***

**Subcontractor site safety requirements and Procedures**

***[ Insert contractor name]*** is responsible for procuring and compliance with the current version of Power’s Subcontractor Site Safety Requirements and Procedures at <http://www.powerconstruction.net/subcontractor-partners>.

**Safety Orientation**

Prior to starting work on the Project, all employees are required to attend a site-specific safety orientation provided by Power. The orientation will cover general safety and health rules, regulations and site-specific policies and hazards. The orientation serves as the verbal warning for safety requirements for all individuals on the project. [Insert contractor name] shall be responsible for scheduling orientation of their employees and visitors with Power. If an individual is found on-site without having received the training, that person will be removed from the project for the remainder of the day, and the crew foreman may be disciplined.

1. **Safety Roles and Responsibilities**

***[Describe Safety roles and responsibilities of team (i.e. PM, Superintendent, Safety manager, Competent person, foreman, employees.]***

***[Provide competent person's qualifications and attach OSHA 10/30 here or in appendices]***

**Safety Inspections**

Safety Inspections In accordance with OSHA, each subcontractor shall perform frequent and regular safety inspections of their work area(s) by a competent person. A copy of the report or documented inspection shall be submitted to Power within 24-hours of the commencement of the inspection. Subcontractor supervisors shall take immediate action to correct violations, unsafe practices and unsafe conditions. The subcontractor will be solely responsible to review and monitor the work area or location of all their employees on a regular basis during the performance of work. In addition, each subcontractor must provide a documented inspection of the subcontractor's work area(s) by an individual not assigned to the daily operations on-site (i.e. safety representative, insurance loss control representative, etc.) at a minimum of once per month.

***[Provide copy of inspection form and safety inspection plan/program]***

1. **Disciplinary Action Program**

**[Insert company Disciplinary action program for employees violating site and company standards.]**

1. **Managing Tier Subcontractors**

***[Address names and management procedures of tier subs if applicable]***

* + ***Will they have own competent person? If so, list his/her name, responsibilities, training (OSHA 30/10 within last 6 years), etc.***
  + ***Will they do their own daily huddles and tool box talks?***

1. **Hazard Communication Program**

**[Insert Contractor Hazard Communication Program and submit any SDS of products to be used on the project to Power.]**

1. **Specific Job Hazard Identification**

**[Address any Job Hazards associated with the work to be completed (i.e. ladders, scaffolds, aerial lifts, tools, etc.)]**

1. **Training**

Based on the risk associated with subcontractor work, Power may require additional training for the competent person or additional competent persons for the specific project. Subcontractor must provide proof of this training to Power prior to commencing work on site.

**[*Insert Contractor Name*]** is solely responsible for ensuring employees have the training required as part of Power's policy and any other federal, state or local requirement.

**[*Address any additional training required for tasks in page above*]**

**Daily Report and Huddle**

**[*Insert Contractor Name*]** will submit for each shift a daily report and huddle via Power eForms describing the day's work, names, tasks and locations of each employee, and the hazards they will face that day. The form will be submitted at the end of the shift after entering any comments, incident notification and hours worked. Stand-downs may be held project-wide during these huddles to cover important safety topics or lessons learned. **[*Add any additional company daily report/task planning initiatives for the project]***

**Toolbox Talks**

**[*Insert Contractor Name*]** shall conduct weekly toolbox safety meetings relevant to the work being performed by their employees. The toolbox talk or a description of the topic discussed along with all attendees' names shall be submitted to Power utilizing the electronic forms process.

1. **Job Hazard Analysis**

**[*Attach detailed JHA’s addressing hazards associated with the Subcontractor’s scope of work*.]** JHA's are required as part of the subcontractor site-specific safety and health plan submittal. The Subcontractor shall also prepare additional JHA’s upon request and modify as the work process and/or associated risks change. These procedures will be reviewed with all affected employees prior to starting the work or after modifications to the JHA, by the subcontractor.

1. **Incident Reporting and Emergency Procedures**

**[Insert Contractor Name]** is responsible to immediately notify Power of all incidents including personal injuries and illnesses, near hits (defined as an occurrence that has the attributes of an incident yet has no apparent damage to person or property), project property losses or damages, and incidents involving the public or their property. **[Insert Contractor Name]** is required to investigate all incidents incurred by their employees, or incidents that are the result of their operations, and shall provide to Power a documented Incident Investigation Report within 24-hours of the occurrence.

***[Describe contractor emergency procedures (i.e. call tree and responsibilities)]***

***[Include a designated clinic with address, phone number, map and authorization]***

***[Attach copy of current First Aid/CPR training for a member of the crew]***

1. **Silica Hazard Assessment and Exposure Plan**

Each subcontractor, prior to commencing work on the project, must complete and submit a [Silica Hazard Assessment](https://www.powerconstruction.net/sites/default/files/sites/default/files/imce/Power_Construction_Silica_Hazard_Assessment.pdf) **(Attach completed form to document).**

**Subcontractors whose work generates respirable silica must provide a project-specific written exposure control plan incorporating all required elements of the 29 CFR 1926.1153 Silica standard and submit to Power.**

**All programs, training, hazard recognition, air sampling, and control methods required by OSHA or other entities must be implemented by the subcontractor creating the silica-related exposure.**

1. **Appendices**

***[Attach any appendices that will be applicable to this project (i.e. competent person's OSHA certification, CPR/First aid certification, SDS, Silica Hazard Assessment, forms, permits, etc.) or a reference table of contents to each.]***